

Amity Intern Teacher Application Instructions

Please type application and all other requested materials. Answer all questions in English.

Applications may be submitted at any time. However, applications and additional documents received prior to **December 31** will be given preference for the following school year.

To qualify for the Intern Teacher program, you must:

- Be between 20 and 30
- Single, with no children
- Currently enrolled in/completed a level of higher education
- Able to communicate in English
- Be interested in sharing language and culture
- Be a native speaker of Spanish, French, German, Japanese, Mandarin Chinese or Italian

NOTE: A current application to another teaching exchange program for the same period may disqualify you from the Amity Intern Teacher program.

APPLICATION DOCUMENTS

Save and/or print a copy of the completed application for your records **before** sending it to our office.

Part 1. Application Form: please make sure to answer every question on the form. Use the “Edit” button to make changes. Use “Application submit button” at the end of the application to email attachment to interns@amity.org.

- **Letter of Introduction:** One page detailed letter, single spaced, which will present your candidacy to prospective Host Schools. Remember that this letter will be your first impression!
The letter should include:
 - Details about your background, motivation and interests
 - Your reasons for wanting to enroll in Amity Institute
 - Valuable contributions you can make to an American foreign language classroom
 - Work experience related to education or youth
 - Other abilities, talents, travel experience, hobbies, interests, professional plans
 - Family background (occupation of parents, information about brothers, sisters, etc.)
- **Two Essay Responses:** These essays will be reviewed by teachers and families during selection. Take this opportunity to show your personality, values, writing skills, organizational ability, enthusiasm and creativity.

Part 2. Photos: 2 smiling, head-and-shoulder photographs. Passport size: 3cm x 3.5cm. Scan photo and email together with application. Email scanned photos to interns@amity.org.

Upon receipt of your application, Amity will review your materials and confirm your eligibility for program participation. At that time, Amity will follow-up for some additional documentation/materials, including a \$50 application fee, professional references, health evaluation, confirmation of personal funds, criminal clearance and copy of passport, to fully activate your application.



AMITY INSTITUTE

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INTERN TEACHER APPLICATION FORM

Last Name(s): _____ (family or surname as stated in your passport)	
First Name(s): _____ Middle Name(s): _____ (given)	
Date of Birth: ____/____/____ Month Day Year	Place of Birth: _____ City / Country
Gender: Male Female	Single: Yes No
Country of Citizenship: _____ Country of Legal Residence: _____	
Home Address: Street and Number: _____ City: _____ State: _____ Country: _____ Postal Code: _____	
Telephone, Email, and Fax (include country and city codes): Home Phone: _____ Work Phone: _____ Cellular Phone: _____ Email: _____ Fax: _____	
Temporary Address (if different from above): Street and Number: _____ City: _____ State: _____ Country: _____ Postal Code: _____ Telephone : _____ Valid from: ____/____/____ until ____/____/____ (include country and city code) Month Day Year Month Day Year	
Emergency Contact Information (immediate family member): Name / Relationship: _____ Street and Number: _____ City: _____ State: _____ Country: _____ Postal Code: _____ Telephone: _____ Email: _____	

Language Assessment: Please list your Native Language(s): _____

Please evaluate your English skills and list any other non-native languages. Check your level of proficiency in each area. If you would like to assist with a non-native language other than English, please include an evaluation of your fluency and pronunciation, completed by a language teacher.

Language: English			Other Language: _____			Other Language: _____		
<u>Speaking</u>	<u>Reading</u>	<u>Writing</u>	<u>Speaking</u>	<u>Reading</u>	<u>Writing</u>	<u>Speaking</u>	<u>Reading</u>	<u>Writing</u>
Fair	Fair	Fair	Fair	Fair	Fair	Fair	Fair	Fair
Good	Good	Good	Good	Good	Good	Good	Good	Good
Excellent	Excellent	Excellent	Excellent	Excellent	Excellent	Excellent	Excellent	Excellent

Educational / Professional History:

List all educational institutions attended, beginning with the last year of secondary school and ending with the last year of education (including the school in which you are currently enrolled, if any).

Name of Institution	City/Country	Major Field of Study	Dates of Attendance (month/year – month/year)
_____	_____	_____	

Please list any relevant teaching / tutoring / youth leadership experiences. Please include age of children, location of experience, and length of experience:

Personal Information:

Please list the reason(s) why you are applying to the Amity Intern Teacher Program:

Do you have a driver's license?

Yes No

Have you ever been convicted of a crime?
(If yes, please explain on a separate sheet)

Yes No

Do you smoke?

Yes No

If yes, are you able to adjust to a non-smoking environment?

Yes No

Do you have any health problems, dietary restrictions, allergies, chronic illnesses, or disabilities?

Yes No If yes, please describe: _____

Have you ever traveled or lived outside your home country? Yes No

If yes, please give details (where / when / why):

Visa Status/History:

1) Do you currently hold a US visa? Yes No

If yes, what type of visa? _____

2) Have you or anyone else on your behalf ever applied for any US visa(s)? Yes No

If yes, please list type of visa and date application(s) was filed: _____

3) Have you ever been denied a US visa? Yes No

If yes please list visa type, reason for the denial, and date of denial:

What is your current occupation? _____

If you are a student, are you a undergraduate graduate (i.e.: Master's Program)

Letter of Introduction (Approximately 850 words)

**One page detailed letter, single spaced, that provides information about your personal, professional and academic background and explains why you want to participate in the program.
This letter must be written solely by the applicant.**

Amity Intern Essay Questions (Approximately 400 words per question)

Essay answers must be written solely by the applicant.

1. Your Host School is planning an international festival! What kinds of activities could you plan? How would you involve your students? How would you present your country's language and culture?

2. Host Families generously volunteer their time and financial resources to host Amity Interns. In return, families often expect Interns to share household duties and to participate in family activities. What would it mean to you to live with a Host Family? What would you do to show your appreciation to your Host Family? How might you react to the unfamiliar customs of your Host Family?

Read mandatory program requirements:

- 1) Between the ages of 20 - 30
- 2) Single with no children
- 3) Clean criminal record
- 4) Able to purchase round trip airline ticket (cost varies)
- 5) Able to afford a minimum of \$150(US\$) per month for personal expenses (proof of funds required)
- 6) Able to purchase mandatory health insurance for entire stay in US (approximately \$70/month – payable in full prior to arrival)
- 7) I have not applied to another teaching exchange program for the same period

I understand these requirements and I am able to fulfill all of them. Yes No

If no, state which requirement(s) you are unable to meet and why:

Agreement:

By printing my name in the space provided below, I state that:

- I have completed the application form, including the letter of introduction, and essay questions.
- I have read the **Amity Intern Teacher Bulletin**.
- I will inform Amity Institute immediately if any information in my application changes.
- I will inform Amity Institute **immediately** if I must withdraw my application for any reason.
- I will provide additional documents (2 reference forms, copy of valid passport, confirmation of funds, health evaluation, criminal background check).
- I am responsible for the non-refundable application fee of US\$50.
- Any false statements on my part may be cause for immediate termination of my candidacy or assignment.

Print your Name

Date

Note: Your Screening Officer will submit a report to Amity Institute after verifying your application and interviewing you.